

**SPECIAL BUDGET MEETING OF THE  
ORWELL SELECT BOARD**

**November 10, 2025  
Town Office**

**NOT APPROVED**

**Select Board: Rob Barnes  
Mike Christian, Absent  
Joe Pouliot  
Andrea Treadway, Chair  
Les Wood, Vice Chair**

**Present: Allen M. Alger, Road Foreman  
Bryan Young, Treasurer**

**Betty Walker, Clerk**

The Special Select Board Budget Meeting was called to order at 6:33 p.m. by Andrea Treadway, Chair.

Andrea handed out budget worksheets that she worked on.

Animal Control is for writing and sending out tickets. \$500.00.

Bank Service Charge is at \$120.00, lower to \$60.00.

Clean-up Day is used for Green-up contribution of \$100.00

Dues & Fees is for Regional Planning, County Dues and numerous other dues & fees. Up it to \$21,000.

Election Fees \$500.00

Emergency Services Dispatch \$4,200.

Emergency Management Training \$1,000. This is for Sandy Korda to take Emergency Management training.

Fire Truck Payment at \$37,800 plus interest of \$7,500.

Fire Department and First Response budget categories have already been done.

Fuel & Oil \$38,000 is listed. Raise it to \$42,000. The Road Foreman stated that the Excavator burns 50 gallons of fuel a day and with us hauling our own sand, the truck burns 75 gallons a day. Andrea will call the fuel companies and raise the gallons from 6,500 to 10,000 gallons for the fuel bid.

Gasoline \$5000

Highway Payroll \$250,250. This is with a 4% increases. The Cost of Living is between 3.3.5%. This can possibly change after evaluations.

Library Payroll \$61,569. This is with a 4% increase. Will need to increase "Retirement", this needs to be refigured.

Library Grant Match is at \$15,525.

Legal Fees up it to \$7,500.

Mileage \$1,200.

Miscellaneous Expense \$500.

Planning Commission \$1,500.

Sundries \$1,000.

Sheriff's Contract is at \$30,000 for now.

Town Clock \$1,000 for any repairs.

Town Payroll \$217,122 with a 4% increase, need to tweak the retirement.

**ADJOURNED .**

**Les Wood moved to adjourn the meeting at 7:00. Joe Pouliot seconded the motion. The motion passed 4 Yes 0 No.**

We will continue the Budget Meeting on November 24, 2025, at 6:30 PM.

**REGULAR MEETING OF THE  
ORWELL SELECT BOARD  
November 10, 2025  
Town Office**

**NOT APPROVED**

**Select Board: Andrea Treadway, Chair  
Rob Barnes  
Mike Christian, Absent  
Joe Pouliot  
Les Wood, Vice Chair**

**Allen M. Alger, Road Foreman  
David Lambert**

**Bryan Young, Treasurer**

**Betty Walker, Clerk**

**The Regular Select Board Meeting was called to order at 7:00 P.M., by Andrea Treadway, Select Board, Chair.**

**1. CITIZENS COMMENTS.**

David Lambert inquired about the status of the ATV Ordinance. Andrea Treadway replied that we are waiting for comments back from the Lawyer. We are supposed to get something anytime now. The Lawyer will get it back if we make any changes. We are in a holding pattern at this time. David Lambert has concerns about who pays for the signage. David asked if the Town will get a copy of the ordinance before the Select Board Meeting to review? Andrea said that we will talk with the Lawyer about this. David stated that once finished, he thinks they should get a chance to review it. Andrea stated that we have taken all your comments under consideration. We may decide to put it on an agenda to pass the ordinance. It will become an ordinance in 60 days. Within 44 days you will have a chance to put forth a petition, signed by 5% of the voters, objecting to the adoption of the ordinance.

**2. HIGHWAY REPORT.**

Road Foreman Report – Allen M. Alger, Road Foreman reported that they have been grading roads. The plows, chains and sanders are ready for winter. Received a sketch from ANR for the culvert on Brown Road. The culvert can be a steel arch or a box culvert. The board asked Allen to get quotes for both. He has been working on the wetlands permitting for Burke Road. Allen is getting prices on a hammer for the excavator which should be around \$10,000 to \$12,000.

**3. MINUTES.**

**Joe Pouliot moved to accept the minutes of the Budget Meeting and the Select Board Meeting of October 27, 2025. Les Wood seconded the motion. The motion passed 4 Yes 0 No.**

**4. SEWER REPORT.**

Sewer Report – “I am pleased to report that the Wastewater Treatment Facility continues to perform without incident. The solar project continues with the conduits buried and now awaiting wiring and connection. As per our discharge permit, disinfection has terminated for the season and will resume in April 2026. As is normal, all is well at the WWTF. Respectfully, Edward Tracey”.

**5. TOWN CLERK REPORT.**

**6. TREASURERS REPORT.**

Bryan Young, Treasurer, stated that today was Tax Day and all seemed to have gone well.

**7. OLD BUSINESS.**

a. MERP– Andrea stated that work has been being done at the Town Office. The overhead lights have been changed on the Clerk's side. Jim Crawford, Green Earth Energy, reported that they are going to start drilling holes for the solar panels behind the Firehouse. They are hiring Flynn Hill to come in and drill the holes and set the foundation screws for the racking.

b. Salt Shed-Concrete Bids – No bids have been received as of this meeting.

c. Evaluations – Andrea to get together with Mike Christian to set up a time to do evaluations.

**8. NEW BUSINESS.**

a. Request for Fuel Bids – Request for fuel bids were sent out on November 4<sup>th</sup> to: Sam's U-Save Fuels, Local Fuel Co., Inc. (Dorans), Champlain Valley Fuels, Roberts Energy, LLC, Gecha Fuels, Marcell Oil Co, and Jackman Fuels. Andrea to contact the above to change the bid from 6,500 gallons to 10,000 gallons.

b. 2026 VLCT PACIF Insurance Renewal – The Select Board went over the Buildings/Contents list provided by VLCT PACIF for renewal of insurance for 2026. The Lester Building value needs updating and it also has a zero amount for the contents listed. This will need to be updated. Get the building value from the Listers. The Sewer Control Building only has \$4,160 listed for its contents. Will contact Ed Tracey to see if this is enough for the contents. This information is due back to VLCT PACIF by November 15<sup>th</sup>.

**9. OTHER BUSINESS.**

An email was received from Eliza LeBrun, Work Based Learning Coordinator & Educator, Fair Haven Union Middle & High School, wondering if any Town Departments would be interested in working with the Fair Haven students to help educate and train them on municipal employment and civic responsibility to expose them to careers that they may not otherwise be aware of. It was stated that it's not a bad idea to shadow at the Town Office. Joe Pouliot thinks that because this being a school project, they should be insured. Andrea to send an email to Eliza.

Need to contact Kent Anderson, our current Health Officer, to see if he is still interested in this position.

The Orwell Firetruck and the Rescue Vehicle were featured in the April 2025 Fire Apparatus magazine.

Thomas Purdy, Sr will be away from December 1<sup>st</sup> to March 1<sup>st</sup>. The Town still has Stephanie Corey as Assistant Zoning Administrator. However, there may be some permits that she cannot approve. The Select Board will step in for those. We should try to find another person to have another assistant. Ask the PC/DRB board if they have any suggestions. Will send an email to Stephanie giving her a heads up and to see if she is available.

**10. PAYMENT OF BILLS.**

Les Wood moved to pay the General Fund Orders in the amount of \$51,881.69, Sewer Orders in the amount of \$231.67, Fire Truck Note Payment in the amount of \$45,339.28 and the Town Payroll. Rob Barnes seconded the motion. The motion passed 4 Yes 0 No.

**11. ADJOURNMENT.**

Joe Pouliot moved to adjourn the meeting at 7:44 PM. Rob Barnes seconded the motion. The motion passed 4 Yes 0 No.

Respectfully submitted,  
Betty Walker,  
Clerk of the Board

Next Select Board Meeting  
Monday, November 24, 2025,  
Orwell Town Office  
7:00 PM.

Immediately following the Warned  
6:30 PM  
Budget Meeting